



Address: _____

Deposit Hold Date: _____ & Time: _____

Thank you for turning in an application & deposit with FirstMark.

Because the home you are trying to rent is being held for you there are some time lines that must be kept. Please see below for the details to the time lines.

LEASE GUARANTY:

Each applicant that does not meet FirstMark’s qualification to rent a home on their own must submit a lease guaranty form or they may prepay the lease if they choose. If you believe you may qualify on your own please read the qualifications required at Rent806.com under the link labeled qualifications for renting and pet policy.

If you need a cosigner you will need to have the lease guaranty form turned in within **48 hours** of the home being put on hold. If ALL **completed** lease guaranty forms are not received within **48 hours** FirstMark will remove the hold placed on the property & put the home back on the market. *Please note if the lease guaranty does not provide all information requested on the lease guaranty form then the form will not be considered complete.*

DETAILS OF GUARANTY FORM: The lease guaranty form can be located at Rent806.com. Click on the important documents tab- find the link for the Guarantor Form.

- A. Tenants: All tenant’s names must be listed regardless of who the cosigner is related to.
- Property: This is the property address being applied for
- Commencement Date: Date listed for move in at Rent806.com
- Expiration Date: 06/30/2017
- Monthly Rent: Total amount of rent listed at Rent806.com for the property applied for

Page 2 of 2 at the bottom of the page: There is no fee for processing and reviewing the guarantor application for the guarantors- \$0.

EMAIL/FAX: Guaranty forms can be faxed to (806) 793-8799 or emailed to firstmarkrealtors@yahoo.com.

CORRECTIONS: If the lease guaranty form is not completed correctly FirstMark will send out for the revisions. If the forms are not revised and received within the **24 hours** the home will be put back on the market.

48 hour deadline date: _____ **& time:** _____

Qualify on Own _____ (initial if applies) Lease Guaranty _____ (initial if applies) Prepay Lease _____ (initial if applies)

RENTAL HISTORY: FirstMark must have the contact info for the last two rental companies you have rented from. If you have not turned this information in with your application and it is not received within **48 hours** of the home being put on hold FirstMark will be the home back on the market.

_____ (signature to acknowledge read and understand)

LEASE SIGN: Once you applications are approved FirstMark will notify that you have been approved & prepare your lease for you to sign. All parties will need to sign the lease in the office or digitally within **48 hours of approval notification**. If the lease is not signed within 48 hours by ALL parties FirstMark will put the home back on the market and the tenant’s will forfeit their application deposit.

_____ (signature to acknowledge read and understand)