



Date: _____

Rental Address: _____

Deposit Questions:

- FirstMark will not accept any verbal deposit questions. All request must be in writing.
- FirstMark will process 1 deposit question request form per property. Please check with all room-mates before submitting because any additional request forms will not be processed.
- When complete submit this form as an attachment by emailing it to FirstMark@Rent806.com
- A response to the questions received will be addressed within 30 days of the email being received. Your response will be sent to the email addresses listed below. If you do not list all email address here then you will be responsible for forwarding the info to any other roommates.

Name of person completing form: _____

Phone Number: _____

Email Address: _____

Forwarding Address: _____

A. Have you reviewed the move in inventory form that was submitted at move in?

YES/ NO

-If you turned one in the office will be happy to email you a copy.

B. If you believe you have been charged for an item that was not your damage you will be required to provide proof that this was not your damage. You will need to include all proof that you have when you return this form. You can email the form and any other documents to

FirstMark@Rent806.com.

- a. If you do not have documentation/proof to back up a claim that something was not your damage do not list it on this form. Your request will not be addressed if proof is not provided.

Rental Address: _____

1. **Item in Question** _____

Details _____

Proof provided showing item was not tenant damage _____

2. **Item in Question** _____

Details _____

Proof provided showing item was not tenant damage _____

3. **Item in Question** _____

Details _____

Proof provided showing item was not tenant damage _____

4. **Item in Question** _____

Details _____

Proof provided showing item was not tenant damage _____

5. **Item in Question** _____

Details _____

Proof provided showing item was not tenant damage _____

6. **Item in Question** _____

Details _____

Proof provided showing item was not tenant damage _____